

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 17, 2022

7:00 P.M.

Administration Building – Board Room

MINUTES

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Susan Warren	Assistant Superintendent for Business and Administration
Lindsay Cohen	Student Delegate
Nancy Carney Jones	District Clerk

ABSENT

Robert Koonin

Ms. Ben-Levy called the meeting to order at 7:01 pm

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Treasurer's Report

Recommendation to accept the Treasurer's Report for August 2022 (**Attachment T1**) and September 2022 (**Attachment T2**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin) absent to accept the Treasurer's Report for August 2022 and September 2022.

Claims Auditor's Report

Recommendation to accept the Claims Auditor's Report for September 2022

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Koonin absent) to accept the Claims Auditors Report for September 2022

Recommendation to accept the minutes from the following meeting(s):
October 13, 2022

Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Koonin absent) to accept the minutes for October 13, 2022

Board President's Comments

Ms. Ben-Levy commented on the continued improvements of the district's facilities and expressed how grateful she is for the new Board Room in the Administration building. Today she attended the opening of the RCP production of "Peter and the Starcatcher".and said it was a "lovely, professional ensemble production." Ms. Ben-Levy thanked the Roslyn Teachers Association for their gift of the magnetic calendars they present to the Board each year. As Thanksgiving approaches, Ms. Ben-Levy expressed her gratitude for her community, for the number of years she has served as President of the Board of Education, for the members of the Board of Education, for Superintendent Allison Brown and members of the district Administration.

Superintendent's Comments

Ms. Brown spoke about the excellent RCP production of "Peter and the Starcatcher". The performances will be on Friday and Saturday at 7pm and tickets can be purchased at the door.

- She spoke about the recent wins of the Roslyn Marching Band - the first place regional win at the USBands New York Regional Championships and the first place division win at the Field Band Championship in Syracuse, NY. The District is currently working on plans for a celebration to recognize the bands remarkable achievements.
- Ms. Brown pointed out the installation of a digital picture frame in the Board Room. This frame will display the artwork of students from various schools at board meetings.

- She thanked Cynthia Younker, Director of Community Relations, for her work on the District's website and the Bulldog blast. She thanked the local newspapers for covering the news of the schools.
- She spoke of how the schools celebrated and honored Veterans Day through assemblies. Many of the veterans that were honored were family members of our students and teachers.

One of the Board of Education goals is for the students to participate in experiential learning, to have a chance at a real life experience to find a passion while in high school. Ms. Brown explained that this would not be possible if it was not for the community. Members of the community: doctors, medical students, financiers, lawyers have come to the schools to speak to the students about their professions in our Pre-Med, Investments, Bloomberg, INCubator and ACCEerator classes. She thanked the Bar Association for their support by sending speakers to the school to share their experiences with our students about the various types of law.

Ms. Brown recognized and thanked community member Mr. Jason Garmise for his contribution to the INCubator and ACCEerator classes since their inception.

READ Presentation

The READ Foundation presented the District with a check for \$25,000 for the Bloomberg Room. Jason Garmise, READ President, spoke of the purpose of READ and their most successful fundraiser that sold 900 tickets for a movie night that brought the community together after a long pause due to COVID and raised money for the district.

On behalf of the Board of Education, Ms. Ben-Levy thanked the members of the READ board for their wonderful donation.

Student Delegate's Comments

Ms. Lindsey Cohen updated the Board on the recent OCC events.

- The Halloween costume contest had approximately 120 students participate and they all had a great time.
- The Pie Eating Contest is scheduled for Monday - 13 students will be participating.
- The OCC was instrumental in having the panni press back in the cafeteria.
- The junior class is participating in Mindfulness Week that includes yoga, breathing, group work in dealing with stress and mental health. The students have reported positive feedback in knowing they are not alone with their stresses.
- The OCC is planning a carwash fundraiser in the spring.
- Ms. Cohen is meeting with Dr. Andrews to discuss new ideas for fundraisers.

Ms. Ben-Levy announced the passing of Dr. Mira Martincich. Dr. Martincich retired in 2009 as the Director of Physical Education and Athletics. Ms. Ben-Levy said she was

one of the great leaders.

Mr. Seinfeld spoke about Dr. Martincich as the person who cared the most when the times were the worse. It was at that time he considered her one of the district's most important employees.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you.

No public comment.

Ms. Ben-Levy made a motion to move the agenda and the addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 6-0, (Mr. Koonin absent) to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 6-0, Mr. Koonin absent) to adopt the consent agenda and addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

PERSONNEL:

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
29	Stacey Ginsberg	Resignation	Substitute Teacher			11/15/2022 (last day of employment)		
30	Stacey Ginsberg	Resignation	Substitute Teaching Assistant			11/15/2022 (last day of employment)		
31	Belen Castillo	Appointment	.2 Overage (Math 6)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract
32	Carolyn Smith	Appointment	.2 Overage (Pre-Algebra)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract
33	Renee Huntley	Appointment	.2 Overage (Pre-Algebra)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract
34	Joshua Steffens	Appointment	.1 Overage (Pre-Algebra Lab)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract
35	Loretta Fonseca	Appointment	.1 Overage (Pre-Algebra Lab)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract
36	Mark Valentino	Appointment	.2 Overage (Math 6)	MS	On or about 11/30/22	On or about 1/11/23		Per RTA Contract

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Chamberlain International School
 Services: Educational/Residential services for 1 student for the 2022-23 school year
 Fees: \$64,351.00 – 10-month program tuition plus 56.848% of maintenance owed to Nassau County DSS
 Total estimated to be \$54,697.95 (prorated; October 17, 2022 – June 22, 2023) or state approved rate when finalized

- (ii) Contractor: The Wellspring Foundation Arch Bridge School
 Services: Educational/Residential services for 1 student for the 2022-23 school year
 Fees: \$100,537.20 – 10-month program tuition plus 56.848% of maintenance owed to Nassau County DSS
 Total estimated to be \$85,453.62 (prorated; October 17, 2022 – June 14, 2023) or state approved rate when finalized (Agreement is subject to review and approval by district counsel)
- (iii) Contractor: North Shore School District
 Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in North Shore for the 2021-22 school year
 Fees: Total estimated to be \$1,193.00
- (iv) Contractee: Hauppauge Union Free School District
 Services: One (1) student from Hauppauge to attend Roslyn Public Schools for the 2022-23 school year (November 21, 2022 through June 23, 2023)
 Fees: Total estimated to be \$61,861.11 (Prorated) (Roslyn to receive)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 23, 2022 (item B.1. (xx)):

- (v) Contractor: *SCO Family of Services - Madonna Heights*
 Services: Educational services for 1 student for the summer and school year 2022-23
 Fees: Total estimated to be ~~\$64,514.00~~ \$71,611.00 (~~\$9,216.00~~ \$10,230.00 for the summer program; ~~\$55,298.00~~ \$61,381.00 for the school year) *or state approved rate when finalized*

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 23, 2022 (item B.1. (xxxvii)):

- (vi) Contractor: Keeping Your Books
 Services: Consulting services for District Accountant for 2022-23
 Fees: Total estimated not to exceed ~~\$5,000.00~~ \$10,000.00
 (Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on October 13, 2022 (item B.1. (iv)):

- (vii) *Contractor: Nicholas Center for Autism
 Services: Various services for the 2022-23 school year as specified in the agreement

Fees: Total estimated to be ~~\$25,000.00~~ \$27,160.00 (\$2,160.00 for the summer program; \$25,000.00 for the school year)
(Agreement is subject to review and approval by district counsel)

The following items [(viii) through (xvi)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget

- (viii) Contractor: ACDS, Inc.
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (3 students)
Total will be \$5,919.00
619 Grant
\$646.00 per student (3 students)
Total will be \$1,938.00
- (ix) Contractor: Cerebral Palsy Association of Nassau County Inc.
The Children’s Learning Center
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (3 students)
Total will be \$5,919.00
- (x) Contractor: The Churchill School and Center
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (1 student)
Total will be \$1,973.00
- (xi) Contractor: Harmony Heights School
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (2 students)
Total will be \$3,946.00
- (xii) Contractor: Developmental Disabilities Institute
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (1 student)
Total will be \$1,973.00
- (xiii) Contractor: The Lowell School
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**
\$1,973.00 per student (1 student)
Total will be \$1,973.00

- (xiv) Contractor: The Summit School (Jamaica)
 Services: Instructional services for the 2022-23 school year
 Fees: **611 Grant**
 \$1,973.00 per student (2 students)
 Total will be \$3,946.00

- (xv) Contractor: The Summit School (Upper Nyack)
 Services: Instructional services for the 2022-23 school year
 Fees: **611 Grant**
 \$1,973.00 per student (2 students)
 Total will be \$3,946.00

- (xvi) Contractor: Variety Child Learning Center
 Services: Instructional services for the 2022-23 school year
 Fees: **611 Grant**
 \$1,973.00 per student (4 students)
 Total will be \$7,892.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-5700-801	BOCES ARTS IN ED	\$21,500.00
2110-490-09-5700-901	BOCES ARTS IN ED	\$12,000.00
	Subtotal	\$33,500.00
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
2110-490-03-5700-301	BOCES ARTS IN ED	\$33,500.00
	Subtotal	\$33,500.00

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

B.4. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP- M BAND	\$18,840.37
	Subtotal	\$18,840.37
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$18,654.83
5550-430-03-9000-510	TRANS PUBLIC SERVICE	\$ 185.54
	Subtotal	\$18,840.37

REASON FOR TRANSFER REQUEST: To cover the cost of salaries and tolls

associated with travel for Marching Band Camp and local competitions.

- B.5.** Recommendation to approve a payment in the amount of \$15,461.13 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 9/30/2022.
- B.6.** The Superintendent recommends that the Board of Education adopt the following calendar for the May 2023 Budget Vote. **(Attachment B.6.)**
- B.7.** Middle School Yearbook Bid # 22/23-28R2

Bid Advertised – October 28, 2022
Bid e-Mailed – October 28, 2022
Bid Opened – November 9, 2022
Number of Invitations to Bid e-Mailed – 6
Number of Bids Received – 3

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

Company:
Balfour
2 Soundcrest Ln
Huntington, NY 11743

MS (500) UNIT PRICE	\$11.99	TOTAL \$5,995.00
MS ADDITIONAL PER PAGE	\$73.00	
MS ADDITIONAL COPIES	\$11.99	

Estimated total cost is within the 2022-2023 budget.

- B.8.** Brochure Printing Bid 22/23-26R2

Bid Advertised – October 28, 2022
Bid e-Mailed – October 28, 2022
Bid Opened – November 9, 2022
Number of Invitations to Bid e-Mailed - 9
Number of bids received - 1

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

Company:
The Marsid M&M Group
245 Westbury Ave.
Carle Place, NY 11514

COMMENCEMENT BOOKLETS 2022-2023:

28 pages including cover, 2,000 pieces

\$3,475.00

Per 4 page additional

\$124.00

Estimated total cost is within the 2022-2023 budget.

- B.9. WHEREAS**, effective January 1, 2012, Roslyn Union Free School District ("Corporation") adopted the Roslyn Union Free School District Flexible Benefit Plan ("Plan") for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective January 1, 2023 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law. **(Attachment B.9.)**

- B.10.** Recommendation to accept, pursuant to a request from our external auditors and a recommendation by the Goldman family, the dissolution of The Nancy Goldman Service to the Community Award which is no longer being offered at the high school.

- B.11.** Recommendation to accept, pursuant to a request from our external auditors and a recommendation by Susan Warren, Assistant Superintendent for Business and Administration, the deactivation of an inactive middle school student organization which has seen a decrease in interest and the transfer of any remaining funds to the general student organization fund as per § 5270.

- B.12. Extraclassroom Activity Treasurer Reports (Attachment B.12.)**

High School, August, September 2022

Middle School August, September 2022

- B.13.** Recommendation to accept, pursuant to a visual inspection and a recommendation by Sherry Ma, East Hills School Principal, and the music staff, a donation from Mr. Frank Abbadessa to be used within the music program at their school as follows:
- One (1) drum set
- B.14.** Recommendation by Michelle Hazen, Harbor Hill School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are damaged beyond repair. It is recommended that these items be discarded. **(Attachment B.14.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 23, October 11,12,17,25 and November 1, 2022
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 14, 20, 21, 22, 23, 28, 29, 30, October 3,4,6,7,11,12,13,14,17,18,24,26,27,28 and November 2, 2022.
- C&I.3** Recommendation to approve Brian Hoffner and two RHS Girls Tennis team members to attend the 2022 New York State Public High School Athletic Association Girls Tennis Championship in Schenectady, New York from October 26, 2022 through October 29, 2022 at cost to the district not to exceed \$2,075.00.
- C&I.4** Recommendation to approve the agreement between Long Island Council on Alcoholism and Drug Dependence (LICADD) and the Roslyn School District for the 2022-2023 school year for on-site psycho-educational services for a total cost to the district not to exceed \$3,500 subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

- C&I.5** Recommendation to approve Michael Brostowski to attend the 2022 National Athletic Directors Conference and Exhibit Show in Nashville, Tennessee from December 9, 2022 through December 13, 2022 at a cost to the district not to exceed \$2,274.00.
- C&I.6** Recommendation to approve Joseph Dispigno to attend the 2022 National Science Teachers Association National Conference in Atlanta, Georgia from

March 22, 2023 through March 26, 2023 at a cost to the district not to exceed \$3,362.00.

C&I.7 Recommendation to approve the creation of a new High School club for the 2022-2023 school year – Winterguard.

BOARD OF EDUCATION:

BOE.1 WHEREAS, on May 17, 2022, the Roslyn Union Free School District conducted its annual budget vote and election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the May, 17, 2022 election.

BOE.2 BE IT RESOLVED, that the Board of Education hereby approves a Settlement and Release in connection with a due process complaint, SED Case No. 572210, a copy of which has been reviewed by members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement and Release in connection with a due process complaint, SED Case No. 568591, a copy of which has been reviewed by members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.4 WHEREAS the Board of Education received a Management Letter from our independent auditor, PKF O'Connor Davis and

WHEREAS the recommendations in that Management Letter have been studied by administration and a "Corrective Action Plan" shared with the Audit Committee,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the submission of the letter attached to this agenda as its official response and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to sign the letter on behalf of the district.

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0, (Mr. Koonin absent) to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.14, Curriculum and Instruction Agenda Items C&I.1 – C&I.7, and Board of Education Agenda Item BOE.1 – BOE.4 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Koonin absent) to adjourn at 7:38 p.m.

Respectfully submitted,
Nancy Carney Jones

**Nancy Carney Jones
District Clerk**